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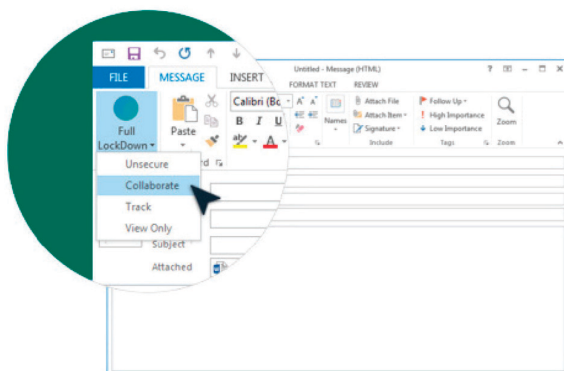
FORTRA™

FIVE WAYS SECURE COLLABORATION MAKES OFFICE 365 MORE SECURE

Secure Collaboration provides Microsoft Office 365 customers with strong encryption, monitoring, and controls that are as easy to use as clicking Save or attaching a file to an email in Outlook.

With Secure Collaboration, a single click protects documents, presentations, videos, and images with AES 256-bit encryption and granular access policies that travel with the file. With its simple, consistent interface across platforms, Secure Collaboration promotes secure behavior and keeps employees away from risky workarounds.

Here are five key ways that businesses are using Secure Collaboration to interact more securely through Microsoft Office 365, Exchange, and OneDrive for Business.
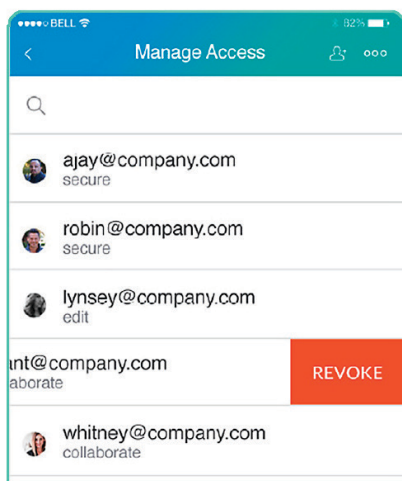
1. Secure every email attachment

There are over 50 million business users of Office 365, and the average office worker sends and receives over 100 emails every day. That's a lot of attachments, each with the potential to carry sensitive and personally identifying information. With Secure Collaboration, your IT team can automatically encrypt, track, and control access to every attachment. Imagine what you could do if you knew exactly who was sharing information, with whom, when, and where.

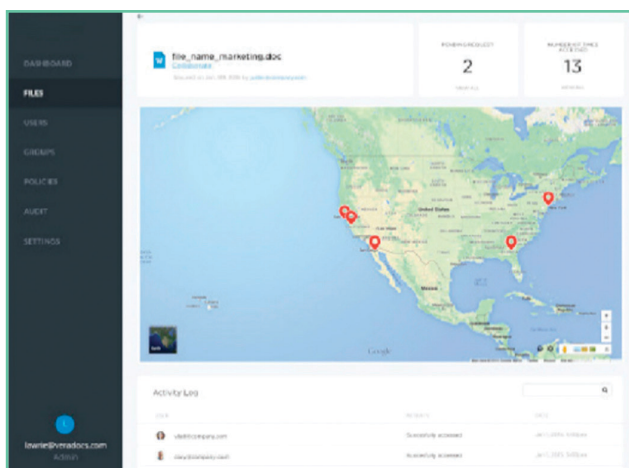## 2. Sync securely with OneDrive for Business

File sync and share is the collaboration and productivity tool of choice for the modern information worker. But, between personal OneDrive, SharePoint Online and Server, and OneDrive for Business, managing content sprawl gets challenging, quickly. Use Secure Collaboration's centralized content dashboard to track every file and limit access no matter how it's shared. In Office 365, secure files the moment they're created, mitigating data loss.
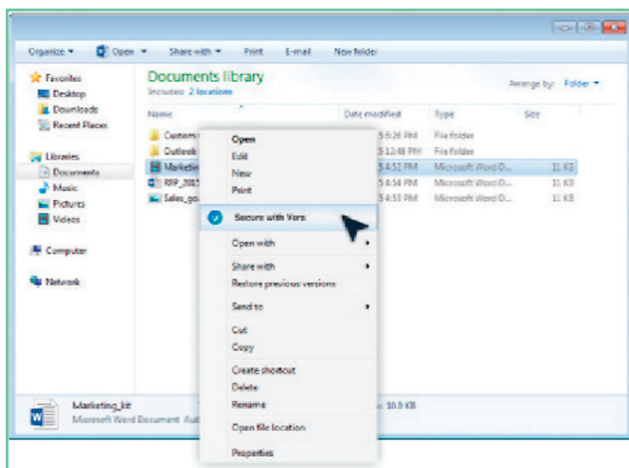
3. Reverse "oops"—instantly unsend a document

We've all done it: clicked Send a moment too fast and accidentally sent a private document to a distribution list, a personal email, or just the wrong person. Secure Collaboration gives you a recall button that actually works, on any file, from any device, anywhere in the world. Even if your email is forwarded to a competitor, you can revoke access from anyone, instantly.

4. Track important documents, anywhere in the world

Sales and Marketing can usually see when and where documents are downloaded from their website, but what happens after that? Does a prospect read your content a second time? Forward it to colleagues? Never open it? Document tracking with Secure Collaboration and Office 365 gives you detailed insight about how your files are traveling, globally.

5. Protect images, video, and more

Unlike other security solutions, not only does Secure Collaboration work on any platform—even for users without Office—but it can also protect and track non-Office files. Images, videos, and more can be secured and tracked with Secure Collaboration. Build a viral video, survey a new site for your global headquarters, or share photos from the team offsite. Secure Collaboration's got your back.

There are hundreds of ways Office 365 customers benefit from Secure Collaboration security and policy. From RFP management, to mergers and acquisitions, to creative processes, Secure Collaboration can help you encrypt, govern, track, and revoke access to files.

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