



## DIGITAL MAILROOM AUTOMATION SOLUTION

*Optimize Your Business Processes*

### PRODUCT SUMMARY

Companies receive paper and electronic documents from multiple sources. For many organizations, collecting and processing this information can be time-consuming, resource-intensive, and prone to human error.

Once set up, IRISXtract™ V5's Digital Mailroom Automation Solution can automatically classify incoming documents, extract key data, and then route it to recipients using the compatible business process application.<sup>1</sup> This helps make your documents and captured data available in users' compatible systems<sup>1</sup> for fast and easy retrieval.

### HOW DOES IT WORK?

With the scalable and modular Digital Mailroom Automation Solution, users can process both paper and electronic documents. Paper documents can be scanned right into IRISXtract™ V5 using a dedicated version of IRIS Powerscan™. Documents can be divided manually (using separators like bar codes) or automatically (using the Intelligent Document Separation feature).<sup>2</sup> Electronic documents can be automatically imported from watched folders, compatible cloud repositories,<sup>1</sup> and email.<sup>3</sup>

The solution can process complex and high-volume documents of various types and sources. Following document capture, documents are classified by type using the self-learning XClassify technology. During this process, relevant data is quickly captured and can be transferred to compatible record and case-management applications.<sup>1</sup>

### Benefits Available

- **Automate Document Management**  
Automate and optimize your document management with streamlined document workflows that help to automatically capture and classify incoming documents, extract key data, and then route it to compatible locations.<sup>1</sup>
- **Free-Form, Template-Free Data Extraction**  
With free-form, template-free extraction, users can decide which fields to extract from both structured and unstructured documents.
- **Help Limit Manual Processing Time and Errors**  
Help minimize the time dedicated to—and the potential errors associated with—manual data entry using powerful data capture and extraction technologies like Optical Character Recognition (OCR), which can help provide reliable information.



## DOCUMENT CLASSIFICATION

IRISXtract™ V5 combines multiple classification mechanisms—including rule-based classification, statistical analysis, and geometric pattern matching—to provide high-performance results.

## SELF-LEARNING DOCUMENT CLASSIFICATION

With the XClassify feature, users can configure an extensive classification scenario in just a few clicks. Even with multiple document types, users simply need to provide the IRISXtract™ system with sample documents of each type and the system will do the rest. It can train itself automatically!

## OCR

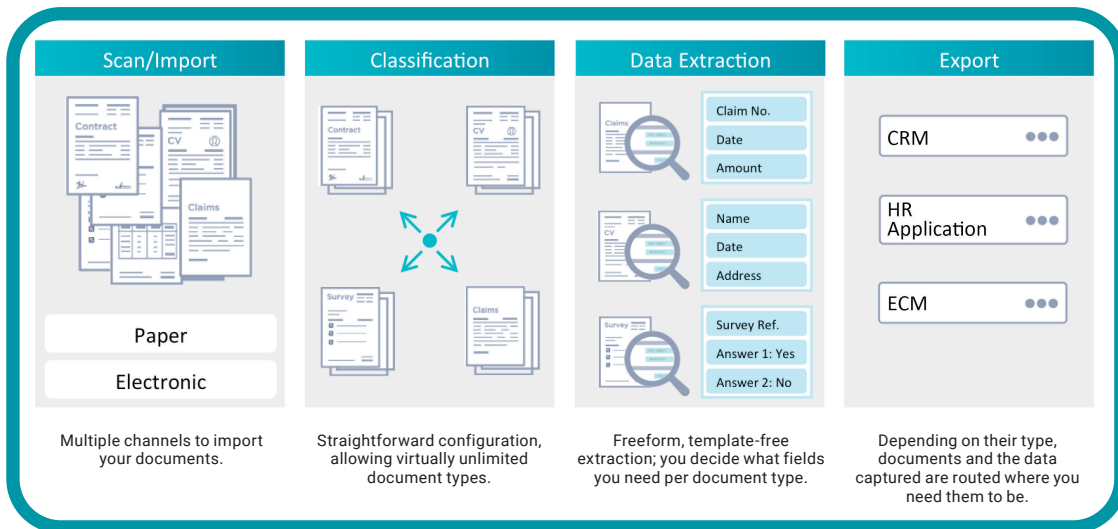
The IRIS-made OCR engine, iDRS, recognizes 139 languages and dialects,<sup>4</sup> helping to provide users with a high level of extraction performance. Using this feature, users can easily create searchable PDF files or export their files to compatible, editable formats (e.g., .DOC, .TXT, etc.).

## FREE-FORM AND TEMPLATE-BASED EXTRACTION

The solution can capture both structured and unstructured documents. Data extraction rules are based on the document type that's defined during the classification step.

## INTEGRATION

IRISXtract™ V5 can export users' documents to system folders, archives, and compatible third-party applications via the IRISConnect™ Toolbox add-on.<sup>5</sup> IRISConnect™<sup>5</sup> provides connectivity to one of the following destinations: SharePoint™, Therefore™, FTP, ODBC, CMIS, Box™, Dropbox™, Google Drive™, OneDrive for Business™, Laserfiche®, and QuickBooks Desktop®.<sup>1</sup> Connectivity to other compatible software applications can be easily configured with the IRISConnect™ Toolbox.<sup>5</sup>



<sup>1</sup> Subscription to, and/or purchase of, third-party product may be required. Subject to third-party provider's Terms and Conditions. Neither Canon Inc. nor Canon U.S.A., Inc. represents or warrants any third-party product, service, or feature referenced hereunder. Specifications and availability subject to change without notice.

<sup>2</sup> Intelligent Automatic Document Separation optional add-on required. Please contact your Canon Authorized dealer for more information.

<sup>3</sup> XMailFetcher add-on required. Please contact your Canon Authorized dealer for more information.

<sup>4</sup> 139 OCR languages and dialects as of July 1, 2024. Subject to change.

<sup>5</sup> IRISConnect™ add-on license required. Please contact your Canon Authorized dealer for more information.